Membership

1. How do I log in to my IAWJ account?
You can login to your IAWJ account through the IAWJ portal. Direct link: https://iawj.memberclicks.net/login

2. What is my IAWJ password?
Default passwords are created for each new account. Typically, the default password is your last name with the first letter capitalized. If you cannot remember your password, please reset your password here. Direct link: https://iawj.memberclicks.net/index.php?option=com_mclogin&view=mcforgotpassword

3. What is my IAWJ Username?
Default usernames are created for each new account. Typically, the default username is either your email address or the first letter of your first name followed by your last name (i.e., Jane Smith = JSmith). If you cannot remember your username, please reset your username here. Direct link: https://iawj.memberclicks.net/index.php?option=com_mclogin&view=mcforgotusername

4. What if I cannot remember the email address I used to register for IAWJ?
First, search your inbox to see if there are messages from IAWJ. If so, then this is likely the email address you’ve used to register. If not, then please contact IAWJ at membership@iawj.org to retrieve your email address. Alternatively, you can ask another member to search for your account in the IAWJ Membership Directory.

5. My account is inactive. What do I do?
Individual members can renew their IAWJ membership here. Direct link: https://iawj.memberclicks.net/index.php?option=com_mc&view=mc&mcid=form_126468

Association members should contact their chapter president or relevant representative to ensure that their IAWJ dues have been paid. If they have not, please work with your association representatives to secure payment. If they have been paid and your profile is still inactive, please contact membership@iawj.org to correct the issue.

6. I would like to join the IAWJ. How do I do this?
New members can create an account on the IAWJ website, here. Direct link: http://www.iawj.org/membership/join-iawj-today/

7. Where can I find opportunities for IAWJ members?
The new IAWJ website has a page dedicated to member opportunities, which can be found here. Direct link: http://www.iawj.org/category/member-opportunities/
Conference Registration

1. How do I register for the biennial conference?
Active members can register for the Biennial Conference via the IAWJ website.
Direct link (English):
https://iawj.memberclicks.net/index.php?option=com_mc&view=formlogin&form=240480&return=L2luZGV4LnBocD9vcHRpb249Y29tX21jjnZpZXc9bWMmbWNpZD1mb3JtXzl0MDQ4MD9zZXJ2SWQ9MjExNCZvcHRpb249Y29tX21jjnZpZXc9bWMmbWNpZD1mb3JtXzl0MDQ4MA==

Direct link (Spanish):
https://iawj.memberclicks.net/index.php?option=com_mc&view=formlogin&form=240481&return=L2luZGV4LnBocD9vcHRpb249Y29tX21jjnZpZXc9bWMmbWNpZD1mb3JtXzl0MDQ4MT9zZXJ2SWQ9MjExNCZvCHRpb249Y29tX21jjnZpZXc9bWMmbWNpZD1mb3JtXzl0MDQ4MQ==

Direct link (French):
https://iawj.memberclicks.net/index.php?option=com_mc&view=formlogin&form=240482&return=L2luZGV4LnBocD9vcHRpb249Y29tX21jjnZpZXc9bWMmbWNpZD1mb3JtXzl0MDQ4Mj9zZXJ2SWQ9MjExNCZvCHRpb249Y29tX21jjnZpZXc9bWMmbWNpZD1mb3JtXzl0MDQ4Mg==

2. I received an error message (“There was an error processing your transaction. 15005: Processor Decline. This transaction cannot be processed.”) when trying to pay for my registration. What do I do?
This error message means that your bank has declined the charge. Sometimes, banks will decline payment if you are paying with a non-US credit card. If you see this message, please contact your bank to authorize the payment and re-try.

3. I want to make a hotel reservation.
For more information on hotels for the conference, please visit the IAWJ Biennial Conference website page. There is a list of hotels on the page. If you have further questions about hotels and accommodations, please contact info@mariagraziani.com

4. I want to wire my registration fee to IAWJ. How do I do that?
Instructions for wire transfers to IAWJ can be found here. Please include a $15 wire transfer fee with your payment.

5. My credit card is not working on the IAWJ portal.
First, contact your bank to ensure that they are not blocking the charge and that the issue is not with the card itself. If you have exhausted these efforts, please fill out an IAWJ credit card authorization form and send it to conference@iawj.org with your full name and member ID. IAWJ staff will finalize your registration.

6. Where is the conference venue?
The Hilton Buenos Aires Hotel
7. Will there be transportation provided from the airport to hotel?
No. IAWJ and AMJA will not provide transportation.

8. I have submitted my proposal to speak in one of the conference sessions. What do I do next?
The deadline for submission is 15 January 2018. Once you have submitted, the conference team will forward your proposal to the committee. The conference team will confirm receipt of your message. Please be patient in awaiting their response.

9. I did not receive a receipt for my credit card transaction.
You should receive an email confirmation after registering for the conference. This serves as your receipt. If you would like to request a receipt from the credit card processor, please contact conference@iawj.org and include all relevant registration information.

For more information on the IAWJ Biennial Conference, please visit the IAWJ website here (direct link: http://www.iawj.org/news-events/international-conferences/).

If you cannot find the answer to your question in the FAQs or on the IAWJ website, please contact the IAWJ Membership team at membership@iawj.org or the IAWJ Conference team at conference@iawj.org.